



2269 Cherry Valley Road • Newark OH 43055 • 740-788-1404

www.hospiceofcentralohio.org

Volunteer Services

Position Description

Patient Companion for Haircuts

Benefits created by this position:

Patients will be well-groomed and feel better about their appearance as a result of the Patient Companion who provides haircuts as requested and noted in the patient's Plan of Care.

Position Purpose:

To provide haircuts to the patient according to the patient's Plan of Care, and within the Patient Companion's scope of practice.

Key Responsibilities:

- Visit the patient on a regular basis as indicated through the Plan of Care
- Provide haircuts to the patient as directed by the Plan of Care
- Establish and maintain appropriate professional boundaries with patient and family
- Maintain all haircutting supplies in a sanitary manner
 - Must be cleaned after each use by cleansing with warm soapy/detergent water to remove visible dirt and then immersed in an "appropriate disinfectant" (such as a solution of one part bleach to nine parts water)
- Consistently employ active listening skills
- As a member of the interdisciplinary group (IDG), be informed about the patient's Plan of Care, and communicate to the staff about observed changes, questions, and concerns
- Consult with the social worker, nursing home staff, or RN Case Manager, regarding procedures or restrictions on accompanying patients out of their room or home
- **Document** every phone call, visit, and missed visits, using the **Patient Clinical Record** and submit within **two (2) days of the visit**
- Notify Hospice of Central Ohio immediately in an emergency or in any situation requiring guidance from another member of the patient's clinical team

Time Frame and Scheduling:

Estimated hours per month = 4 - 8 (varies with patients' requests/needs); Patient Companions arrange haircut appointments with the patient/family, and other members of the primary care team.

Worksite:

Varies with patient's residence (private home, facility, other).



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Patient Companion for Haircuts Position Description (cont'd)

Qualifications:

- Must be at least 18 years of age
- Ability to deliver compassionate, inclusive, and nonjudgmental support to people affected by the end-of-life process
- Ability to establish and maintain professional relationship boundaries with patient and patient's family members
- Physically able to perform the Key Job Responsibilities as described
- Strong active listening skills
- Reliable and able to keep commitments
- Strong follow-through skills

Training Required:

- New Volunteer Training series

Ongoing Support:

The volunteer conducts a self-assessment and participates in a feedback process with supervisors at least once per year. The volunteer is encouraged to request support or provide feedback about this position at any time to the supervisors.

Resignation

The volunteer notifies her or his staff supervisor, or Volunteer Services, in the event of resignation of this position. The courtesy of two weeks' notice is requested. Volunteer Services offers the volunteer the opportunity to participate in an exit interview when resigning this volunteer position.

Supervision

The Patient Companion reports to the RN Case Manager for his/her assigned patient and may also receive work direction from the patient's Social Worker, Chaplain, or Aide.

References

<http://codes.ohio.gov/oac/4713-15>

<http://codes.ohio.gov/oac/4713-1-01>

<http://cos.ohio.gov/Portals/o/Files/COS/Sanitary%20Standards.pdf>